



Minutes for April 7, 2022

LABBB Board of Directors:

Dr. Eric Conti, Burlington Public Schools
Dr. Elizabeth Homan, Arlington Public Schools
Mr. Philip *Conrad*, *Bedford Public Schools –Not present*
Dr. Julie Hackett, Lexington Public Schools – *Via Zoom*
Mr. John Phelan, Belmont Public Schools

LABBB Central Office:

William Lupini, Interim Executive Director
Joseph Adams, Accounting Manager

Date: Thursday, April 7, 2022

Time: 9:00AM

Location of Meeting: LABBB Central Office

AGENDA

- Dr. Eric Conti called the LABBB Board meeting to order at 9:07 am.
- Public Participation, No public participation.
- **Recommended Action Items:**
 - Mr. *John Phelan* made a motion to approve meeting minutes of *March 10, 2022*, Seconded by *Dr. Elizabeth Homan*, all in favor. 4-0.

Presentation - FY23 Preliminary Presentation and Discussion

- *Dr. Eric Conti discussed current challenges with 45 Day Assessments – Would like to build-in member district assessment slots*
 - *LABBB to look into strategies to set this up and mitigate current challenges with staffing resources*
- *Dr. Eric Conti asked if LABBB received ESSER Funding*
 - *Initially \$80K and then increased in FY22; this was solely based on MOEC requests to the state – LABBB submitted documentation for COVID related expenses*

LABBB – FY23 Preliminary Budget - Program Tuition Calculation

- *School Programs*
 - *50/50 Member/Non Member*
 - *Revenues: Tuitions based on student enrollment*
 - *Additional 6 from current enrollments*
 - *No guarantees on enrollments (typically solidify in October/November)*
 - *Around 305 historically (15 more kids than we have now)*
- *Expense: Program Salaries & Benefits*
 - *+\$700K increase to staffing year-over-year based on recent proposal of +3%,*
 - *Currently Budgeted 224 fte which assumes a normalization current staffing challenges*

- **External Transportation**
 - 7 Participating districts – 4 are member districts
 - Average cost/Student \$18,000/Yr, typically \$25-30K annual cost per student
- **Extended Programming**
 - **Recreation**
 - Student Activities/Disney
 - **Student Wages**
 - **Offset**
 - Students go to work sites, we pay invoice then pay students
 - **LSEP**
 - Charge a fix rate
 - Payout on extra staff hourly timesheets
 - **Home Services**
 - 1:1 Offset with districts
 - **Post 22 Program**
 - A separate program than LABBB school programs
 - Currently have 7 “consumers” over 22 year of age
 - Have activities throughout the day
 - Falls outside your students & Districts
 - John Phelan thinks program is fantastic and fills a huge need
 - **Central Office Administration**
 - Revamp Admin/Coordinators/Support Platform
 - Dr. Eric Conti gave history
 - EDCO handled all LABBB’s Payroll/Accounting. Fundamental change. LABBB took over this in 2019
- **Discussion Items**
 - Current Enrollment
 - Current enrollment is at 288.4
 - Staff salaries are materially lower than budget figures (down +10 fte)
 - Currently projecting a surplus of over \$600K
- **Collective Bargaining**
 - We gave our proposals
 - Retires @ 40% Healthcare –Proposal is to have what active employees have over 4yrs
 - They want drivers to be pensionable
- **Van Purchases**
 - Hoping by end of May could be a moving target
 - May need to extend lease month to month
 - Hoping to have them by September

Adjournment:

- Dr. Elizabeth Homan made a motion to adjourn the meeting at 10:25 am, Seconded by Mr. John Phelan. All in favor 4-0.

